

**CONSTITUTION AND BY-LAWS
OF
SANDUNE ARCHERY CLUB, INC.**

ARTICLE I - NAME

The name of this organization shall be SANDUNES ARCHERY CLUB, INC.

ARTICLE II - PURPOSE

The purpose of the organization shall be:

1. To foster, expand and perpetuate the safe practice of ARCHERY.
2. To encourage the spirit of good fellowship among all archers and spectators.
3. To encourage the safe/safest use of the Bow and Arrow hi practice, tournament and hunting
4. To encourage membership in State and National archery organizations.
5. To work towards providing proper facilities to support archery activities.
6. To maintain programs of Archery activities that reflect the purpose of the club and the interest of the members

ARTICLE III - BOARD OF DIRECTORS

1. The Board of Directors shall be an adult club member in good standing and will consist of the President, Vice - President, Secretary, Treasurer, Tournament Director, Bowhunter Director, Social Director, Youth Director and three (3) Directors.
2. The Board of Directors shall control and manage the policies, activities and property of the club.
3. At any meeting of the Board, a quorum of the Board of Directors is required to carry a motion.
4. Any vacancies or uncompleted terms on the Board of Directors or any Office shall be filled by appointment of the Board of Directors.

5. The Board of Directors shall meet at least once a month at a time and place decided upon by the Board

6. The Board of Directors may relieve any Board member or Officer of his/her duties and position for conduct detrimental to the interest of the club and/or the club members or the inability to fulfill the requirements of that office. The Director in question will not have a vote. Club membership may also be revoked. The Board member in question will not have a vote.

It is the responsibility of the Board of Directors to establish the annual dues and tournament fees.

ARTICLE IV - OFFICERS AND THEIR DUTIES

1. The Officers of the club shall be an adult club members in good standing and will consist of a President, Vice President, Secretary, Treasurer, Target Tournament Director, Bowhunter Tournament Director, Youth Director, and Social Director.

2. The President shall preside at all meetings, appoint all committees and shall, in general, perform the duties incident to this office.

3. The Vice-President shall perform the duties of the President if he/she is unable to act. The VP shall serve as the club's Chief Public Relations Officer. The VP will present information about the club and club members to the public in such a way as to promote the club and archery in general.

4. The Secretary shall keep all records of the club, provide notice to members of all meetings, handle official club correspondence, present the minutes at each meeting, present a written report at the annual meeting and shall, in general perform the duties incident to this office.

5. The Treasurer shall receive all monies of the club. He/She shall keep accurate records of receipts, disbursements, make a quarterly written report to the Board of Directors and an annual written report to the Board and members at the annual meeting in December. He/She shall, in general perform the duties incident to this office.

6. The Tournament Director shall be the Chief of Operations for all tournaments hosted by the club. The Tournament Director shall organize, conduct and direct all tournaments as approved by the Board of Directors.

7. The Bowhunter Director shall be the Chief of Operations for ail field work and target set-ups. The Bowhunter Director shall insure proper target set-up of the range, maintain the grounds, set-up workdays and insure the range is sate as approved by the Board ot Directors.

8. The Youth Director shall conduct activities directed towards the youth of the club and Activates shall be approved by the Board of Directors

9. The Social Director shall plan and direct the social activities of the club. Activities shall be approved by the Board of Directors.
10. Directors 1,2 and 3 shall perform duties appointed by the Board of Directors

ARTICLE V - ELECTIONS AND TERMS OF OFFICE

1. The President, Secretary, Tournament Director, Youth Director, Director #1 and Director #3 will be elected during even years.
2. The Vice-President, Treasurer, Bowhunter Director, Social Director and Director #2 will be elected during odd years.
3. A term will be two (2) fiscal years.
4. Officers and Directors will assume their elected position at the beginning of the fiscal year. The fiscal year will be January 1st to December 31st.
5. All club voting will be restricted to adult club members in good standing.
6. Nominations for Offices/Directors will be submitted to the club Secretary during September and October of the election year. Casting of votes shall be done by mail-in ballots. Ballots must be returned to the club Secretary by November 30th of that year. Election results will be announced at the December's annual meeting of that year.
7. Offices: A member can hold only one elected office at a time

ARTICLE VI - COMMITTEES

1. The President, with assistance from the Board of Directors, shall appoint committees of three (3) or more members/persons to assist in the following areas; constitution, membership, tournaments, publicity, facilities, social, youth and other special committees as may be necessary.

ARTICLE VII - MEMBERSHIP

1. Club memberships will be offered to Adults, Juniors, Families and Associates. Memberships will depend upon payment of appropriate dues and/or fees and the approval of the Board of Directors as to the good moral character and sportsmanship of the applicants).
2. Memberships of State and National organizations will be encouraged.
3. Adult will be defined as 18 years of age and older.
4. Junior will be defined as 11 -17 years of age. Junior members shall not hold elected offices or vote in club business unless requested to the Board of Directors and there is a quorum of the Board of Directors.

5. Family will be defined as an adult husband and/or wife and their children under the age of 18 years old.

6. Associate membership shall be offered to anyone or business that is not an active archer, but would like to support the club and maintain social contact. Associate members shall not hold elected offices or have a vote in club business. However, advice, help and attending club meetings and functions will be welcomed and encouraged.

7. The Board of Directors reserve the right to penalize, suspend or expel any member, family member or associate for conduct detrimental to the interests of the club and /or its membership.

8. All annual memberships will expire on December 31 st.

ARTICLE Vm - FEES AND DUES

1. The dues for all memberships shall be set by the Board of Directors.

2. Tournament fees shall be set by the Board of Directors.

3. Prices for club items to be sold shall be set by the Board of Directors.

4. All money matters must be approved by the Board of Directors.

ARTICLE IX - MEETINGS

1. There shall be one (1) regular club meeting held each month.

2. There shall be one (1) annual club meeting. This meeting may be held in conjunction with a Christmas party in December. At this meeting awards will be presented, the year's activities will be reviewed, election results and plans for the up coming year.

3. The annual financial report for that year will be given by the Treasurer to the Board of Directors and/or club members.

4. The date, time and location of all meetings will be established by the Board of Directors and communicated to club members by newsletter. In regard to special meetings that involve a decision by the Board of Directors sufficient time will be given to notify all Directors of such a meeting. 10 to 14 days may be the time frame for such meetings, however time sensitive matters may shorten this time frame.

ARTICLE X - TOURNAMENTS

1. Tournaments shall be organized and held as determined by the Board of Directors.

ARTICLE XI - DISSOLUTION OF THE CLUB

1. When it is determined by the Board of Directors that the club shall be dissolved the **SANDUNE ARCHERY CLUB, INC.** can be dissolved by a three fourths (3/4) majority vote of the adult members of the club present at a time and location established by the Board of Directors, Should such dissolution occur all assets owned by the club will be offered for sale to current members by sealed bids or auction as approved by the Board of Directors. Any assets held after thirty (30) days from the dissolution vote and/or sale of assets shall be disposed of at the discretion of the Board of Directors. All club monies remaining after club obligation have been met shall be donated to archery themed program(s) at the discretion of the Board of Directors within ninety (90) days of dissolution vote.

ARTICLE XII - BY-LAWS

1. Amendments and/or changes to the Constitution and/or By-Laws must be approved with a quorum of the Board of Directors on the first reading of the proposed amendment or change. The amendment or change will then have a member vote at a Club meeting to authorize such amendment and/or changes to the Constitution and/or By-Laws.

2. MEETINGS;

- a. A meeting will be defined as; a physical gathering of club members, Officers and/of Board members.
- b. The Board of Directors monthly meeting may be held along with the monthly club meeting.
 - a. The club's annual meeting may be held in conjunction with a Christmas party in December.
- d. A quorum of club members present at club meetings is required to carry motions.

3. VOTING;

- a. A Juniors request to hold office or participate in a vote shall be exclusive to that request.
- b. All voting by the Board of Directors shall be done by a meeting of the Board members.

4. **FINANCAL;**

5. **DIRECTORS;**

a. The President may use the Regular Directors to assist other Officers' in their duties and/or in a way as to benefit the club.

6. **MEMBERSHIP;**

a. Members) joining after September 30th will be rolled over to the following year.

7. **MISCELLANEOUS;**

a. Loaning of club properties must have the approval of the Board of Directors.